

# Maintenance Request Form



*Form must be downloaded to complete.  
Once downloaded, form can be submitted via email or brought into office.  
Requests are reviewed and processed after received.  
They are completed by priority level.  
For emergencies, please visit: [rmhlrentals.com](http://rmhlrentals.com)*

Today's Date: \_\_\_\_\_ Current Time: \_\_\_\_\_

Property Address: \_\_\_\_\_

Name(s) of Tenants requesting work: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Permission to enter: Yes ☐ No ☐

Pets on property: Yes ☐ No ☐

Work Requested – Include detailed description of issue:

*By submitting this form, I/We the tenants named above acknowledge that I/we may be held financial liable for the cost of repairs including but not limited to materials and labor.*